



## REQUEST FOR PROPOSAL (“RFP”) #5027ME

### CSU Medical and Rx Claims Audit

### ADDENDUM#1

### Questions & Answers

RFP Issued Date: 10/04/24

Questions due by: 10/11/2024 by 2:00pmEDT via email with the RFP # in the subject line

Proposal Due Date /Time: 10/21/2024 by 2:00pm EDT via email with the RFP # in the subject line

**Contact:**

**Michael Eames**

Purchasing Manager/Purchasing Analyst

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**Proposals must be received by the due date/time specified above. Proposals received after the due date/time will be returned unopened to the supplier**

Please refer to the attached sheets for Instructions & Information. Proposals must be submitted on the form(s) provided and signed by an authorized representative in ink in the proper spaces. Vendors are cautioned to read this entire document carefully and to prepare and submit their Proposal providing all requested information in accordance with the terms and conditions set forth herein.

## **Addendum #1, Question & Answers, RFP #5027ME, CSU Medical and Rx Claims Audit**

### **Additional CSU Audit RFP Questions & Answers:**

1. Is the pharmacy benefit carved in or carved out? If carved out, who is the PBM?

A: The pharmacy is carved-in with Medical Mutual. Express Scripts (ESI) is the PBM.

2. Are there specific audit tests that CSU wants included in the pharmacy benefit audit?

A: We are looking for the vendor to make recommendations on what test would be appropriate as part of the audit. Please list the type of testing you can provide/recommend.

3. How many benefit designs does CSU have? Number of formularies?

A: Cleveland State offers three plan designs to its members; ALL plans offer Rx benefits under the same formulary.

4. From page 18 of the PDF, it asks if we will provide a full audit, a sample audit, or a focused audit. Does the contract between CSU-Medical Mutual of Ohio outline any specific audit limitations such as sampling method? Sample size?

A: Per the ASO agreement, the client may audit 2 incurred periods immediately preceding the date of the audit. There are no written limitations to sample size. More details of the agreement will be shared once we have reviewed project submissions. MMO will require an audit scope letter outlining the parameters of the audit being performed, time-period, lines of coverage as this project moves forward.

Please provide the available audit type your company would provide as part of the process. Please provide details on each option. If you have a recommendation on what is typical for a public University, please include in your response.

5. How many different plan options are there?

A: Please refer to question 3.

6. What time frame is CSU looking to audit? (last calendar year, last academic year)

A: Previous two periods (24 months), as permitted by ASO carrier.

7. Do you have a budget for this audit?

A: CSU does not have a set budget for this project. The procurement team will review all offers/scope of services and recommendations prior to awarding the business.

8. When was the last claim audit performed?

A: Unknown. There is no known information about a previously completed audit.

9. Who is the incumbent?

A: There is no incumbent, this is a new project.

10. When do you anticipate this contract beginning?

A: Once finalists are selected and final discussions have taken place, CSU will award the project. At that time CSU would like to move forward as soon as logistically possible. This will be driven, in part to the availability of the ASO carrier's timeline, as well. Preferred to have this completed by end of year 2025.

11. Who is the University's Pharmacy Benefit Manager (PBM)?

A: Express Scripts (ESI) – carved-in with Medical Mutual.

12. Which lines of business does the University offer for its pharmacy benefit (i.e., Commercial, Medicare, etc.)?

A: Commercial

13. What is the annual pharmacy claims volume, broken out by each line of business (if applicable)?

A: Spend is approximately \$4.8 million annually.

14. How many unique pharmacy plan designs does the University offer, broken out by each line of business (if applicable)?

A: Please refer to question 3.